



Office of Temporary
and Disability Assistance

Future Reporting and Software Capabilities in HHAP

November 4, 2020

Introductions

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Welcome!

- Overview of New Database System
- What is ProLink?
- What is Procorem?
- Registration Process
- Procorem PILOT Program
- Future Outlook
- Q&A

Polling Question:

What is your favorite movie involving traveling to the future?

- Back to the Future
- Interstellar
- Blade Runner
- Terminator
- Aliens
- The Time Traveler's Wife
- Other (write in comments)

New HHAP Database System

- Web-based
- Two components (ProLink and Procorem)
- Improve efficiency of data collection, reporting, communication between sponsors and HHAP, etc.

ProLink

- ProLink is the new HHAP web-based database system
- Capable of generating reminders
- Allows HHAP staff to access information from the field
- Allows HHAP staff to gather more accurate data for reporting purposes

Procorem

- The user-based interface end of the system which HHAP sponsors will use.

Workcenters

- Sponsors will interface with Procorem through their assigned workcenters
- Each HHAC contract will have its own workcenter
- In addition, there are community workcenters that every sponsor will be able to access

Poll Question:

How do you feel about ProCorem?

- Excited!
- Cautiously optimistic
- Nervous

Workcenter Functions

- Functions of Procorem Workcenters:
 - Download/upload forms
 - Communicate with Project Managers
 - Retain agency information from year-to-year
 - Future Usage of Procorem

Procorem Registration Form



ANDREW M. CUOMO
Governor

Office of Temporary and Disability Assistance

MICHAEL P. HEIN
Commissioner

BARBARA C. GUINN
Executive Deputy Commissioner

Sponsor's Procorem Registration Form

Organization's Name:	
HHAC Contract Number:	
HHID#:	
Street Address 1:	
Street Address 2:	
City:	
State:	
Zip:	

Organization's Housing Type

☐ Permanent Housing	☐ Transitional Housing	☐ Emergency Shelter
☐ Other		

Delegated Administrators

First Name:	Last Name:
Title:	
Phone Number:	Email Address:
First Name:	Last Name:
Title:	
Phone Number:	Email Address:

Authorization

This section is to be completed by the Head of the Organization (i.e. Executive Director or comparable title). I hereby authorize the Delegated Administrators identified above to manage users within Procorem on behalf of my organization. I understand that my organization is solely responsible for all activities undertaken within Procorem by users associated with my organization.

Head of Organization's Name:	
Title:	Phone Number:
Email Address:	
Signature:	Date:



Registration

- To gain access to Procorem:
 - Registration Form
 - o <https://otda.ny.gov/programs/housing/forms.asp>
 - Procorem Mailbox
 - o BHSS-Procorem@otda.ny.gov

PILOT Program Volunteers

- Looking for volunteers for a PILOT Program for Procorem
- About five agencies
- A good mix of different size agencies and different geographic locations
- Interested agencies please email the Procorem mailbox:
 - BHSS-Procorem@otda.ny.gov

Contact Information for Questions or to Volunteer for the PILOT Program

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- Elaine Houlihan
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- Connie Adsitt
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Future Outlook

- HHAP will be hosting more in-depth trainings throughout November and December for all agencies
- Targeting January 1, 2021 for launch

Questions?

- Any questions?

Thank you!

- Thank you for joining us today and for being a part of the future of HHAP!
- We look forward to working together with all of you as we make this journey forward into the future together!